



ministry of  
compliance

# COMPLIANCE OFFICER TRAINING

## Planning group March 2024

	Teams	Live	Hand in homework
0. Kick off		18-03-2024	
1. Compliance function within the organisation	02-04-2024	23-04-2024	15-04-2024
2. Relevant laws and regulations	06-05-2024	27-05-2024	20-05-2024
Me as a compliance officer	Schedule individually		
3. Getting to know the business	03-06-2024	01-07-2024	24-06-2024
4. Identifying compliance risks	09-09-2024	30-09-2024	23-09-2024
5. Promoting an ethical corporate culture	07-10-2024	28-10-2024	21-10-2024
Me as a compliance officer	Schedule individually		
Me as a compliance officer		11-11-2024	
Me as a compliance officer		02-12-2024	
6. Monitoring	16-12-2024	20-01-2025	13-01-2025
7. Reporting	27-01-2025	17-02-2025	10-01-2025

\*All Teams sessions take one hour and all live sessions 4 hours, with the exception of the kick off, module 4 and 'Me as a compliance officer.' Those take an entire day.